

Londonderry Township Board of Supervisors Meeting

January 7, 2008

The Londonderry Township Board of Supervisors held their regular scheduled Board meeting in conjunction with the Annual Organizational meeting on Monday, January 7, 2008 at the Municipal Building, 783 S. Geyers Church Road, Middletown, PA 17057 beginning at 7:00 p.m.

Present:

Anna J. Dale, Board of Supervisors
William Kametz, Board of Supervisors
Daryl LeHew, Board of Supervisors
Andy Doherty, Board of Supervisors
Steven Letavic, Township Manager
James Foreman, Code/Zoning Officer
Beth Graham, Office Manager

Excused Absent: Ronald Kopp, Board of Supervisors, Chris Feese, Township Treasurer

Items Addressed:

1. Salute the Flag

2. Citizen's Input

Scott Houser
Judy Vaughn

3. Organization

Supervisor Dale called the organizational meeting to order at 7:00 p.m., and asked for nominations for Temporary Chairman.

Temporary Chairman: Supervisor LeHew made a motion to nominate Supervisor Doherty as the Temporary Chairman, Supervisor Kametz seconded motion, motion carried.

Temporary Chairman Doherty called for nominations for Chairman:

Chairman: Supervisor LeHew made a motion to nominate Supervisor Doherty, Supervisor Kametz seconded motion, motion carried.

Chairman Doherty called for nominations for Vice-Chair:

Vice Chairman: Supervisor Dale made a motion to nominate Supervisor LeHew, Supervisor Kametz seconded motion, motion carried.

Chairman Doherty called for nominations to appoint Secretary/Assistant Treasurer:

Secretary/Assistant Treasurer: Supervisor Dale made a motion to appoint Mr. Letavic, Vice-Chair LeHew seconded motion, motion carried.

Treasurer/Assistant Secretary: Supervisor Kametz made a motion to appoint Ms. Feese, Supervisor Dale seconded motion, motion carried.

Treasurers Bond Amount: \$500,000 as recommended by our auditors BSSF.

Vice-Chair LeHew made a motion to acquire a Treasurers Bond in the amount of \$500,000, Supervisor Kametz seconded motion, motion carried.

Supervisor Dale made a motion to appoint Legal Counsel: Jones and Henninger/Peter Henninger, Vice-Chair LeHew seconded motion, motion carried.

Vice-Chair LeHew made a motion to appoint Auditors: BSSF/Jim Koontz, Supervisor Kametz seconded, motion carried.

Vice-Chair LeHew made a motion to appoint Engineers: HRG/Andrew Kenworthy, Supervisor Kametz seconded, motion carried.

Vice-Chair LeHew made a motion to appoint the following:
Vacancy Board Chairman: Mel Hershey
Assistant Fire Marshal: Mel Hershey
Supervisor Dale seconded motion, motion carried.

Vice-Chair LeHew made a motion to appoint the following:
Zoning Hearing Board: Gary Carlson
Zoning Solicitor: Robert Reed
Zoning Officer: James Foreman
Supervisor Dale seconded motion, motion carried.

Supervisor Dale made a motion to appoint the following:
SEO: Marvin Stoner
Alternate SEO: HRG Engineering
Supervisor Kametz seconded motion, motion carried.

Supervisor Dale made a motion to appoint the following representatives:
CRCOG: Daryl LeHew, Alternate Steve Letavic
LDRPG: Andy Doherty, Alternate Patience Bashore
Communities That Care: Anna Dale
GMEDC: Chris Feese and Steve Letavic
Parks and Recreation Board: Bill Angeloff and Bruce Barry
Supervisor Kametz seconded motion, motion carried.

Vice-Chair LeHew made a motion to appoint the following:

Depository: Community Banks - General Fund

Mid Penn Banks - Golf Course Fund

Supervisor Dale seconded motion, motion carried.

Vice-Chair LeHew made a motion to accept the 2008 monthly meeting schedule as presented, location is at discretion of BOS:

Supervisor Dale seconded motion, motion carried. (Schedule attached)

Vice-Chair LeHew made a motion to accept the 2008 Fee Schedule/Pavilion Rental Fee Schedule, Supervisor Dale seconded, motion carried. (Fee schedule attached)

Vice-Chair LeHew made a motion to appoint Supervisor Dale as the voting delegate to the 2008 PSATS State Conference, Supervisor Kametz seconded motion, motion carried.

Vice-Chair LeHew made a motion to accept the 2008 Holiday schedule for employees as presented, Supervisor Dale seconded motion, motion carried. (Schedule attached)

4. **Managers Report – Mr. Letavic**
PEMA Flood Hazard Mitigation

Mr. Letavic reported that the township has purchased four of the homes along Swatara Creek and has had the locks changed. The State Police have requested permission to use the vacant homes for training before they are torn down. Mr. Henninger will be drawing up a hold harmless form for the State Police to sign prior to using the homes.

Chairman Doherty introduced Mr. Kenworthy as the newly appointed engineer and asked him to please come to the front and take his seat among the members. Mr. Kenworthy thanked the Board of Supervisors for the appointment and announced he is glad to be here and looking forward to working for the township.

Humane League Contract

Vice Chair LeHew made a motion to table discussion until next meeting when all five Supervisors are in attendance, Supervisor Dale seconded, motion carried.

Resolution 2008-1 Chesapeake Bay Initiative

Vice-Chair LeHew made a motion to approve Resolution 2008-1, Supervisor Kametz seconded.

5. Treasurer's Report

Mr. Letavic asked for the approval of payment of invoices from the General Fund, Golf Course and Escrow Fund in the following amounts:

General Fund: \$31,582.34

Golf Course: \$4,967.26

Escrow Fund: \$14,750.79

Supervisor Kametz made a motion to approve funds for payment of invoices, Supervisor Dale seconded motion, motion carried.

Approval of Minutes: Board of Supervisors December 3, 2007

Vice Chair LeHew made a motion to approve the minutes as they were presented, Supervisor Kametz seconded motion, motion carried.

6. Department Reports

Codes & Zoning – James K. Foreman

Jamie & Phillip Lamb Variance Request – 1804 Houser Road

Mr. & Mrs. Lamb requested a variance to the setback requirements between their well and septic system.

Vice Chair LeHew made a motion to approve the variance with the agreement that a waiver be signed stating that they will drill a new well should the current well become contaminated and also sign a hold harmless agreement releasing the Township from liability for the variance, Supervisor Dale seconded, motion carried.

Karanja Zoning Change – 2996 E. Harrisburg Pike

Vice Chair LeHew made a motion to advertise and hold a public hearing on February 4, 2008 at 6:45pm for the proposed Zoning change from R-1 to C-2, Supervisor Dale seconded, motion carried.

Dauphin County EMA Communications Tower

Supervisor Dale made a motion to advertise and hold a public hearing on February 4, 2008 at 6:30pm, Supervisor Kametz seconded, motion carried.

Planning Commission Vacancy

Mr. Foreman was directed to contact the two applicants and arrange interviews for January 15, 2008 with the Board of Supervisors.

Mobile Home Park Inspections

Mr. Foreman informed the Board of his inspection findings of Pine Manor MHP & Cedar Manor MHP on December 17, 2007 and January 2 & 6, 2008. Mr. Foreman stated that GSP Management, owner of both Mobile Home Parks, has been cooperative and has begun to make repairs. Mr. Foreman is working on a

report that will inform GSP Mgmt. of his findings and a reasonable time frame to get the work done.

Scott Houser, 30 Rose Ave., asked for specifics on when the work will be completed and if fines will be imposed on GSP Mgmt.

Mr. Henninger stated that these issues are very important to the Township and Mr. Foreman is handling the situation properly and fairly, but it will take time.

EMA – Sam Naples

Mr. Naples informed the Board that he will be attending Pandemic Training on January 17, 2008 at Dauphin County EMA.

Mr. Naples reported that in 2007 they had no flooding or major catastrophes and that the EMA volunteers had logged 103 hours of training and 105 hours of meetings.

Public Works – John Kesler

Mr. Kesler reported that the trucks are ready for winter weather and material is on hand if needed.

7. New Business

Ordinance 2008-1 Local Services/Occupation Privilege Tax

Vice Chair LeHew made a motion to approve Ordinance 2008-1, Supervisor Dale seconded. Role call vote was taken: Kametz, yes; Dale, yes; Doherty, yes; LeHew, yes. Motion carried.

Mel Hershey informed the Board that the work for the fire house addition is out for bid. Mr. Hershey also announced a new program for young adults that will provide EMT Training, and the cost of training is paid for through the fire company. There are currently two young people who have expressed an interest in participating.

8. Citizen Input

Judy Vaughn, 22 Rose Avenue – Ms. Vaughn is new to the Township and will be constructing a new home which she would like to use solar panels for energy. She asked general questions regarding permitting and if solar energy is used elsewhere in Londonderry Township.

9. Old Business – None

The Board adjourned into an Executive Session at 8:45pm.

The Board reconvened the regular meeting at 9:48pm.

Chairman Doherty Adjourned Meeting @ 9:48 pm.